



宜康医疗保健私人有限公司

ECON HEALTHCARE PTE. LTD. ROC No.: 200202500K

20 Jalan Afifi, CERTIS CISCO Centre II #06-02/03/04/05 Singapore 409179
Tel: (65) 6447 8788 Fax: (65) 6496 1339 Website: www.econhealthcare.com



DATA ACCESS REQUEST FORM

Please provide us with your particulars so that we can verify your identity in order to process this request.

Your Name (in full)	
Your Residential / Mailing address	
Your Contact Details	Contact No.: Fax No.: Email Address:
Your NRIC No./ Passport No.	<i>(please attach a copy of your NRIC or Passport for verification)</i>
Please state the nature of your relationship with us	<input type="checkbox"/> A current/ former customer <input type="checkbox"/> A current/ former employee <input type="checkbox"/> A current/ former vendor/ supplier/ distributor/ business partner/ service provider <input type="checkbox"/> Other (Pls specify) _____
Please provide a description of the personal data you are requesting access to, and any relevant additional information which can assist us in providing you with a copy of the personal data you are requesting for.	
Please sign this form and check that information you have provided is accurate. Kindly send this form together with any relevant supporting documents and the cheque/ postal order to us. Please refer to points 2, 3 and 4 under Important Notes below.	<input type="checkbox"/> By ticking this box, I hereby declare and confirm that all information and supporting documents provided by me in connection with this Access Request are true, accurate and complete. I understand that it will be necessary for ECON to verify my identity and that ECON may contact me for more detailed information in order to locate the personal data requested and I consent to the collection, use and disclosure of the personal data that I have provided in this form for the purpose of complying with my Access Request. Date: _____

Important Notes:

(1) Please note that ECON reserves the right to restrict access to certain personal data or refuse to comply with your Data Access Request as may be permitted under the Personal Data Protection Act 2012. We can only provide you with personal data that is in our possession or under our control. To process this request, the information in this form may need to be given to third party service providers to ECON.

ECON Care Centre Enquiry Hotline: (65) 6226 1188



ECON Ambulance Hotline: (65) 6382 8888

ECON Medicare Centres & Nursing Homes • ECON Home Care Services • ECON Careskill Training Centre (ECTC) • ECON Chinese Medicine
ECON Ambulance Services • ECON Health & Wellness Centre • Sunnyville Home • PhysioWorks (Physiotherapy & Rehabilitation) • West Point Hospital • Air Ambulance Asia

Always Giving You Our Best Care & Attention 细心照顾 时时关怀



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(2) Depending on the nature and scope of the work required to process your access request, ECON may be required to impose a fee to recover its administrative costs. This will be assessed on a case-by-case basis by us. Where such a fee is to be imposed, a written estimate of the fee will be provided to you for your consideration. In such a case, please communicate your agreement to the payment of the fee in writing. If you do not agree to the payment of the fee, ECON not be able to process your Data Access Request.

(3) Please also note that in certain instances where a fee is to be collected, ECON may require a deposit to process your Data Access Request. You will be notified if such a deposit is required when ECON provides you with a written estimate of the fee. In such an event, ECON will not be able to process your Data Access Request until such a deposit is collected.

(4) Kindly note that (2) and (3) above do not apply if ECON does not charge a fee your Data Access Request.

(5) Personal data collected on this form is required to enable your Data Access Request to be processed, and will only be used in connection with such request.

For official use only:

Received by:		Date	
Verified by:		Date:	
Remarks:			

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